



City of Richland Parks and Public Facilities Department Park Concessionaire Program Overview (2026)

Introduction:

The City of Richland proudly maintains a high-quality park system that offers residents and visitors exceptional spaces for recreation and relaxation. Citizens and guests who visit Richland's parks enjoy access to food, beverages, and recreational amenities that enhance their overall experience. To further enrich park offerings, the City is seeking a diverse range of food, beverage, and outdoor recreation concessionaires to operate in designated parks from **April 1 through October 31, 2026**.

Proposal Guidelines:

1. Complete the application which must be signed by the individual with the authority to legally bind the business to a contract with the City. Application can be found here:
<https://richlandwa.seamlessdocs.com/ng/fa/2026concessionaire>
2. Provide a minimum of two (2) references from prior locations or events you've operated.
3. If clarification is required, submit questions in writing to Julie Piper at jpiper@richlandwa.gov.
Please allow 1-2 business days for a response.
4. All submitted proposals become the property of the City of Richland.

Proposal Evaluation:

Applications will be reviewed by the Director of Parks and Public Facilities or their designee. If multiple applications are submitted for the same park location, the Director will determine the most qualified applicant, conduct interviews as needed, and make the final selection.

This is a competitive process. Applicants will be evaluated based on the following criteria:

- Type of service(s) offered and compatibility with the requested location
- Availability and proposed operating schedule
- Feedback from provided references
- Bid proposal

2026 Minimum Monthly Bid Rates:

- Food Trucks/Trailers/Standards: \$200.00
- Pushcart Vendors (handcarts): \$100.00
- **Concession Buildings*:**
 - Horn Rapids Athletic Complex: \$300.00
 - Columbia Playfields: \$1,000.00
 - Howard Amon Concession Building: \$1,000.00

***New in 2026, Pre-application site visits for Concession Buildings are available upon request.**

Applications received by the close of business on Thursday, March 5, 2026, will receive priority consideration.

Available Concessionaire Sites and Information:

Concessionaire sites are available in the condition they are presented. Applicants should base their proposals on the existing site infrastructure and conditions. Requests for site improvements or expanded utilities (power, water, sewer, etc.) beyond what is currently provided will not be considered through this application process.

~~Parking Area near George Prout Pool & Columbia Playfields—1005 Swift Blvd., Richland Washington~~

~~Description: near City community swimming pool & Columbia Playfields~~

~~Business hours: Open to public June-August, City Athletic Center, Columbia Playfields hosts tournaments, leagues and practices March-October.
*Please check the Richland Summer Brochure for exact operating times.~~

~~Space: One (1) concrete pad is located at the west side of the parking lot below the pool.~~

~~Utilities: Power is available.~~

**LOCATION UNAVAILABLE FOR 2026 DUE TO
PLANNED CONSTRUCTION PROJECT**

John Dam Plaza - 815 George Washington Way, Richland Washington

Description: Community performance stage and plaza.

Business hours: Hours of operation are park hours. *(Required to move for scheduled events.)*

Space: Concrete pads (6 spaces)

Utilities: Each pad has a 50-amp outlet.



Howard Amon Park - 75 Lee Blvd., Richland Washington

Description: Sturgeon Cove Playground, waterfront, wading pool, Community Center, Lee dock, Riverfront Trail, and tennis courts.

Business hours: Hours of operation are park hours.

Concession Building: One (1) concession building available in the concession/restroom building at 75 Lee Blvd. (not required to move for special events). *Pictured left below.*

Pad Space: One (1) concrete pad next to concession building (not required to move for special events). *Pictured right below.*

Utilities: Electrical power is available at concession building and concrete pad



Columbia Playfields -1500 Mansfield St., Richland Washington

Description: Softball complex (5 fields), basketball court, walking trail

Business hours: Hours of operation are during tournaments (average 3-4 tournaments per month in April – Oct), games/practices (most weekday evenings), etc.

Space: One (1) concession building.

Utilities: Electrical power, water, and sewer are available. Coolers, Ice machine and soda dispensing units provided by Pepsi-Cola. Coordination of beverage supply through Pepsi is required for this location.



Columbia Point Marina Park - 660 Columbia Point Drive, Richland Washington

Description: Waterfront, beachfront, boat launch, sports field, Riverfront Trail, playground, picnic shelters.

Desired business hours: Hours of operation are park hours.

Pad Space: One (1) concrete pad located on the west side of the parking lot near the boat launch and restroom building.

Additional concessionaire spaces: may be available with coordination of the City depending on proposal.

Utilities: Electrical power is available in some locations.



Badger Mountain Park - 350 Keene Road, Richland Washington

Description: Sports fields, off leash dog park, splash & play water feature, playground, picnic shelters.

Business hours: Hours of operation are park hours.

Space 1: One (1) portable vending stand can be located on a concrete pad adjacent to the Splash & Play (water feature).

Space 2: One (1) additional portable vending stand space may be available with coordination of the City.

Utilities: Electrical power is available.



Horn Rapids Athletic Complex - 2000 Snyder St., Richland Washington

Description: Four (4) softball/baseball fields, playground, restroom/concession building.

Business hours: Hours of operation are during tournaments (average of 2-3 tournaments per month), games/practices (most weekday evenings), etc.

Space: One (1) concession building.

Utilities: Electrical power, water, and sewer are available.



Other Park Locations:

If the applicant desires to operate in a park not identified above, please identify the park and location you wish to operate at in your application.

**Applicants may bid on more than one location. Separate agreements and fees will apply to each location.*

Applicant Responsibilities:

All applicants are encouraged to visit the sites prior to submitting a proposal. The selected Concessionaire will be expected to comply with all City of Richland ordinances, park rules, business licensing, and State and County food services requirements. The selected Concessionaire will also be expected to keep the concessionaire area clean and provide daily litter pick up. The City will award exclusive concession agreements with concessionaires that best demonstrate the ability to provide a healthy, innovative, affordable, and reliable service to park patrons while paying the highest and most reasonable return to the City.

Applicants are advised to determine specific Benton-Franklin Health Department requirements for the proposed concession site(s). It is the responsibility of the applicant to verify that adequate utilities are present at the site.

The applicant understands and agrees that the City will only grant concessions by agreement and not by lease, except in the case of the three (3) concession stand buildings at Columbia Playfield, Horn Rapids Athletic Complex and Howard Amon Park. Concession and/or Lease agreements will only confer permission to occupy and use the premises described for the concession purpose. A successful applicant expenditure of capital and/or labor during use and occupancy will not confer an interest or estate in the premises by virtue of said use, occupancy and/or expenditure of money thereon. The City will only grant successful applicants an individual revocable and non-transferable privilege of use in the premises for the concession granted.

Applicant Instructions:

Applicants are required to complete the online application:

<https://richlandwa.seamlessdocs.com/ng/fa/2026concessionaire>

Sample Concessionaire Contract:

All concessionaires will be awarded an agreement. Please review sample agreement located on this page of our website for reference:

<https://www.richlandparksandrec.com/about-us/partner-with-us/park-concessionaires>